

## Request to Inspect and Notice of Parental Elections

Burbank Unified School District

Parent or guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_

### To:

Principal: \_\_\_\_\_

*(school named above)*

Office of the Superintendent  
Burbank Unified School District  
1900 W. Olive Avenue  
Burbank, California 91506

I am the parent or legal guardian of the student named above. Under the authorities listed on the second page of this form, I make the requests and elections marked below. I ask for written acknowledgement of receipt, and for a written reason, citing the exemption relied upon, if any part is refused.

### Part One — Records and Materials I Wish to Inspect

☐ All education records maintained for my child.

*Family Educational Rights and Privacy Act, 45 days; California Education Code section 49069.7, five business days.*

☐ The curriculum materials of the class or classes in which my child is enrolled.

*California Education Code section 51101(a)(8).*

☐ Any survey, questionnaire, assessment or evaluation to be administered to my child, and any instructional material used in connection with it.

*Protection of Pupil Rights Amendment.*

☐ Comprehensive sexual health education and HIV prevention education materials.

*California Education Code section 51938.*

☐ Any record reflecting a change to my child's name, pronoun or gender designation in district records or systems, including any support, transition or safety plan, wherever that record is kept.

*Requested as an education record under the Family Educational Rights and Privacy Act.*

## Part Two — Consent Withheld

I do not consent to my child being surveyed, questioned, evaluated or asked to disclose information concerning the following, and where consent is not required by law I request that my child be excused:

- ☐ Political affiliations or beliefs of the student or the student's parent.
- ☐ Mental or psychological problems of the student or the student's family.
- ☐ Sexual behavior or attitudes.
- ☐ Illegal, antisocial, self-incriminating or demeaning behavior.
- ☐ Critical appraisals of other individuals with whom the student has a close family relationship.
- ☐ Legally recognised privileged relationships, such as those with lawyers, physicians or ministers.
- ☐ Religious practices, affiliations or beliefs of the student or the student's parent.
- ☐ Income, other than as required by law to determine eligibility for a program.

## Part Three — Instruction and Notice

- ☐ I excuse my child from comprehensive sexual health education.  
*California Education Code section 51938(c).*
- ☐ I excuse my child from HIV prevention education.  
*California Education Code section 51938(c).*
- ☐ I request advance notice of, and an opportunity to opt my child out of, instruction that burdens the religious exercise of our family.  
*Mahmoud v. Taylor, decided June 27, 2025.*
- ☐ I do not consent to the collection, disclosure or use of my child's personal information for the purpose of marketing or selling that information.  
*Protection of Pupil Rights Amendment.*
- ☐ I request advance written notice before any non-emergency physical examination or screening of my child.  
*Protection of Pupil Rights Amendment.*
- ☐ I request advance written notice before my child participates in any activity described anywhere on this form.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print name: \_\_\_\_\_

## Authorities

- Family Educational Rights and Privacy Act — 20 U.S.C. § 1232g; 34 C.F.R. Part 99.
- Protection of Pupil Rights Amendment — 20 U.S.C. § 1232h; 34 C.F.R. Part 98.
- California Education Code § 51101(a)(8) — right to examine curriculum materials.
- California Education Code § 51938 — notice and excusal, sexual health and HIV prevention education.
- California Education Code § 49069.7 — inspection of pupil records within five business days.
- Mahmoud v. Taylor (U.S. Supreme Court, June 27, 2025) — notice and opt-out where instruction burdens religious exercise.
- Complaints: Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-8520.

*This form is provided as administrative assistance only. It is not legal advice, and whoever gave it to you is not your attorney. If you need legal advice, consult a licensed attorney.*